



Anti-Bullying Policy 2016 – Quick Reference Guide

This is a quick reference guide to the school's anti-bullying policy which was created and published in the 2015 – 2016 session. This policy will be reviewed after three years. Please see the school's website for the full policy.

<p>Bullying is:</p> <ul style="list-style-type: none">➤ name calling, teasing, putting down or threatening➤ ignoring, leaving out or spreading rumours➤ hitting, tripping, kicking➤ stealing and damaging belongings➤ sending abusive text, email or instant messages➤ making people feel like they are being bullied or fearful of being bullied➤ targeting someone because of who they are or are perceived to be <p><i>See reference in full policy</i></p>	<p>The Responsibilities of Staff</p> <ul style="list-style-type: none">➤ Foster self-esteem, self-respect and respect for others➤ Insist on high standards of personal and social behaviour➤ Discuss bullying and demonstrate an open mind to reports➤ Be alert to signs of distress and other indications of bullying➤ Listen to children who have been bullied, act on it➤ Report suspected cases to the Head Teacher➤ Follow up any complaint by a parent about bullying, and report back promptly and fully on the action which has been taken➤ Deal with observed instances of bullying promptly and effectively, in accordance with agreed procedures.
<p>The Responsibilities of Pupils</p> <ul style="list-style-type: none">➤ Refrain from becoming involved in any kind of bullying➤ Intervene to protect the pupil who is being bullied, unless it is unsafe to do so➤ Report any witnessed or suspected instances of bullying➤ Do not suffer in silence, have the courage to speak out against bullies	<p>The Responsibilities of Parents</p> <ul style="list-style-type: none">➤ Watch for signs of distress or unusual behaviour➤ Advise children to report any bullying to the adults in school➤ Explain the implications of allowing the bullying to continue➤ Advise their children not to retaliate violently➤ Be sympathetic and supportive towards their children➤ Keep a written record of any reported instances of bullying➤ Inform the school of any suspected bullying➤ Co-operate with the school if their child is accused of bullying